

## Appendix 3

### SCRAP METAL DEALERS ACT 2013

#### Fee Breakdown

Fees are based on the following officer costs:

Admin officer	£36 per hr
Technical Officer	£62 per hr
Senior Technical Officer	£67 per hr

NB. Both Technical Officers and Senior Technical Officers may carry out 'Officer' functions. Therefore, the average hourly cost of both posts has been used for these functions ( $62 + 67 / 2 = £64.50$ ).

#### Compliance Visits (site licence only)

(carried out by Technical or Senior Technical Officers):

1 per year x 1.5 hrs x 3 years	£290.25
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#### Admin per application

(including scanning applications, checking application is complete, inputting on to Council database, carrying out Police and Env Agency checks, issuing licence, sharing data with Environment Agency register):

2 hrs	£72
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#### Supervision and decision making per application

(including either Technical Officer or Senior Technical Officer checking applications, deciding suitability of applicants, reviewing relevant offences, deciding whether licence to be issued):

1 hr	£64.50
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#### Legal costs per application

(there are currently four known sites and eight previously registered itinerant collectors operating in Brighton and Hove. Legal costs are based on £2000 in total, split over the existing scrap metal dealers and the assumption that we will get approximately 8 additional and new applications for collectors. One or two of which may result in a committee hearing).

£100

#### Fees to be set in the first year

Site Licence (3 year)	£526.75
Collector (3 year)	£236.50

Renewals	As above
Major Variation (collector to site) (charged at the difference in cost between a collector and site licence)	£290.25
Minor Variation (name/address changes) (1hr admin officer)	£36
Copy of Licence (1/2 hour admin officer)	£18